

## Onoway Baptist Church Cemetery Policy

(Updated 2018)

Due to the limited space available, plots in the Onoway Baptist Church cemetery are available to members of Onoway Baptist Church and family members of those currently buried in the cemetery. All burial requests must be submitted through our application and must meet the criteria as stated in this policy. All applications for interment plots will be reviewed and permitted at the discretion of the Leadership Board and Pastor.

### **Fees and Family Responsibilities:**

- Individual plots are reserved for a \$700.00 fee per plot. A donation receipt will not be issued.
- This fee is not refundable.
- Plots may be transferred to another family member.
- Family and/or Funeral Service Provider is responsible for all opening and closing costs of the grave.
- No vault is required for casket interment at this time.
- Family is responsible to place an appropriate grave marker within 2 years of burial.
- No trees, shrubs, or flowers or permanent fixtures are to be planted/installed without prior approval of the Properties Committee.
- The burial of ashes can be done by the family in a designated plot.
- Family is encouraged to participate in the Annual Spring cleanup held every 1st Saturday of May.

### **Onoway Baptist Church Properties Committee's Responsibilities:**

- Will provide a trustee to clearly mark out plots to those performing excavation/ placement of headstone.
- Day to day maintenance of the property, which includes grass cutting, tree trimming and when needed, snow removal.
- Since Cemetery maintenance is performed by volunteers, they or the church will be financially responsible for damage to grave markers or monuments.
- Development of the cemetery will be subject to the direction of the Leadership Board and the availability of Cemetery funds.
- Church Properties retains the right to remove odd or damaged tributes at any time.

OBC Leadership  
Policy Reviewed 2018

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### **Further to this Policy**

(Information only)

#### **Grave Diggers:**

Javorsky Ditching: 780-967-5486

Derek Reneau: 780-698-2256

Tyschuk Construction Ltd.: 780-967-5360

#### **Local Cemeteries:**

Municipal: 780-459-1900

United Church: 780-967-5443 (Charles Parker)

Anglican: 780-967-3550

Catholic: 780-967-2345 (Elsie Hook)

Orthodox: 780-967-5912 (Brian Shabada)



## Application for Burial Plot

Note, this is an application which is subject for review by the Onoway Baptist Church leadership board according to the policy above. Your application will remain pending until you have been notified of the leadership's decision. Pending approvals may take up to 3 weeks to be approved after they have been received. Please note that applications must be filled out in its entirety in order to be considered.

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### INFORMATION OF DECEASED APPLICANT:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Is the applicant a member of Onoway Baptist Church? YES NO

Does the applicant have family buried in the Onoway Baptist Church Cemetery? YES NO

If so, please state their name(s) and their relationship to the applicant:

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### Please provide information on the following (if available):

Funeral home providing services: \_\_\_\_\_

Officiant of funeral service: \_\_\_\_\_

Do you have a headstone/marker prepared: \_\_\_\_\_

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**CONTACT INFORMATION OF APPLICANT'S EXECUTOR:** Please fill out the contact information for the individual who will be handling the funeral affairs of the applicant.

\*Note, the contact listed below will be added to our roster of those whom we will contact regarding our annual cemetery clean-up. Please alternatively provide another contact if the individual below is not convenient.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Relationship to Applicant: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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### PAYMENT INFORMATION: to be filled out by OBC office administrator

**NOTE:** receipt of payment will be remitted to the payee once paid in full. This is NOT a tax receipt.

**NOTE:** approved applications remain subject to become void if payment in full is not received before the date of burial.

# of Plot(s) Purchased/Reserved: \_\_\_\_\_ Payment Amount Remitted: \_\_\_\_\_

Payment Type: \_\_\_\_\_ Date of Payment: \_\_\_\_\_

Plot #(s) Paid For/Reserved: \_\_\_\_\_